

Department of Energy Washington, D. C. 20585

June 6, 2003

MEMORANDUM FOR: Program Office Resource Managers

FROM: Howard G. Borgstrom

Working Capital Fund Manager

SUBJECT: May Working Capital Fund Billing

This memorandum transmits the May 2003, charges to your program for the Working Capital Fund services. Billing for May was forwarded to the Chief Financial Officer for entering into DISCAS and in time for reporting in May financials.

The Fund Manager's office recently upgraded the WCF web page in order to make it more useful to program customers and to the business lines. The web site now has dynamic links to the corresponding business line web pages. These business line web pages can help customers acquire goods and services and provide points of contact for customer use. We invite you to visit http://www.ma.mbe.doe.gov/wcf.

On May 27, 2003, Deputy Secretary McSlarrow appointed seventeen organizations to serve on the Working Capital Fund Board starting in June 2003. His memorandum is posted on the WCF web page.

FY 2005 Budget Guidance

On May 12, 2003, we issued guideline estimates for FY 2005 Corporate Review Budget (CRB) requests, including updated estimates for FY 2003 and 2004. The estimates provided are intended only as guidance based on patterns that have been identified by the Fund business line and financial staff. Since other factors may affect your consumption of WCF goods and services, you may wish to adjust our estimates as necessary to account for planned changes in staffing, anticipated changes in usage, potential organizational realignments, and other factors.

In the FY 2005 estimates, the FY 2003 estimates were the same as the annualized estimates provided on Table III of the March 2003 Working Capital Fund bill, and the March FY 2003 estimates were used as the basis for FY 2004 and FY 2005. The budget is based on the pricing policies that are in effect for FY 2003 as documented in the December 2, 2002 *Guide to Services, Policies, and Procedures* ("Blue Book"), with some further changes subsequent to Working Capital Fund Board decisions. The FY 2005 Corporate Review Budget (CRB guidance is available on our Web Page at http://www.ma.mbe.doe.gov/wcf. Please note that the March 2003 Table III estimates are being updated with this May bill, though the changes are relatively small.

Cost and Payment Analysis

The following tables are attached to assist you with your analysis of actual monthly WCF expenditures.

- **Table I** Summarizes costs for the current billing cycle only and provides separate columns for some business lines to distinguish between charges that are assessed monthly and those assessed annually or quarterly.
- **Table II** Shows the total to date of all costs billed for the current fiscal year, reflecting cumulative consumption through the current billing cycle.
- **Table III** Shows the most current projection of annual costs for each customer and business line based on customer consumption patterns demonstrated this fiscal year.
- **Table IV** Compares annualized cost projections (from Table III) to revised FY 2003 estimates provided with the FY 2004 Congressional Budget guidance and to payments authorized year-to-date.

May Charges Per Business Line and Table III Methodologies

Supplies - The enclosed bill reflects actual usage of supplies for the month of May both as purchased through the various PAPERCLIPS Stores and as ordered through Requisition. The Table III estimates extrapolate from the 8 months to date to the full fiscal year.

Mail Services - The enclosed bill includes charges for outgoing metered mail and special handling charges incurred during May. For charges denoted as monthly, Table III extrapolates from the 8 months to date to the full year; annual charges from Table II are then added to derive full-year estimates.

Photocopying - This bill reflects charges for actual May usage. Per copy rates for central and staffed facilities are 2.8 cents per copy. Other charges remain unchanged from FY 2002: 1.5 cents for dedicated copies; 50.0 cents for color copies. The Table III estimates extrapolate from the 8 months to date to the full fiscal year.

Printing and Graphics - The enclosed bill reflects charges for Printing jobs ordered and Federal Register notices published during May. It also includes charges for indirect Graphics support at the rate of one-twelfth the annual assessment, based upon the pro-rata share of total service costs as determined by usage of such service in FY 2002. The Table III estimates extrapolate from the 8 months to date to the full fiscal year.

Building Occupancy – This bill includes charges for non-standard space alterations, additional rent charges, utilities, office relocations, and other E&F services requisitioned and performed prior to May 25. The Table III estimates are based on a full four quarters of rent plus the alterations charges through May; we have not included any alterations costs you may incur from June through September.

Telephones - The May bill includes actual local and long distance charges for usage incurred during March. In addition, infrastructure charges, based upon the number of phone lines currently assigned to your organization, appear at the rate of one-twelfth the annual estimate. The Table III estimates extrapolate from the 8 months to date to the full fiscal year.

Desktop - The enclosed Desktop bill incorporates time and materials charges for service actually used during May in addition to charges for help desk services based on actual usage as approved by the Board at its August 21, 2002 meeting. Charges for subscription and warranty service are also included at the rate of one-twelfth the annual cost, where applicable. The Table III estimates extrapolate from the 8 months to date to the full fiscal year.

Network - May charges, based upon the number of LAN connections currently assigned to your organization, are included at the rate of one-twelfth the annual estimate. May charges for **DOEnet** are based on customer usage with an allocation of DOE CHRIS utilization charged back to customers based on standard on-board staffing levels used in the payroll business. The Table III estimates extrapolate from the 8 months to date to the full fiscal year.

Corporate Human Resource Information System (CHRIS) – The full annual amount assessed to your organization, based upon actual on-board staffing at the beginning of FY 2003 was billed in October.

Payroll – The May bill includes the final billing of FY 2003 payroll charges assessed to your organization, based upon actual on-board staffing at the beginning of FY 2003 and a recently reduced operating level of \$1.4 million (a reduction in operating level from original FY 2003 estimate of \$3.1million).

On-Line Learning Center (OLC) – The May bill includes subscription costs and customer credits incurred prior to May 25. Table III reflects the year-to-date costs in Table II.

WCF Information Sources, Working Capital Fund Web Page

You may obtain additional information regarding the WCF by visiting the Working Capital Fund Web Page. Information available on the Web Page includes:

- The 2003 edition of the "WCF Guide to Services, Policies and Procedures" [BlueBook];
- FY 2003/FY 2004 Budget Projections;
- The monthly summary billing tables (I-IV) with accompanying transmittal memo;
- Announcements of upcoming Board meetings and Board meeting minutes;
- Quarterly Financial Status Reviews;
- An explanatory Overview and historical background or the Fund.
- FY 2004 WCF Congressional Budget

The Web Page address is: http://www.ma.mbe.doe.gov/wcf Please contact Dianne Cane (6-5567) if you have questions or comments.

Billing Inquiries

To deal with specific billing issues, we recommend that you contact the following individuals:

BUSINESS LINE	BILLING CONTACT	TELEPHONE
Administrative Services: Building Occupancy Supplies Mail Printing and Graphics Copying	John Harrison	(202) 586-3611
Information Management: Telephones Desktop Services Networking	Ann Warnick	(301) 903-3056
Contract Closeout	Jeff Rubenstein	(202) 287-1516
Payroll Processing	George Tengan	(301) 903-5878
On Line Learning Center (OLC)	Tanya Luckett	(202) 287-1655
Billing Process and Policies	Bob Emond	(202) 586-2354
	Roscoe Harris	(202) 586-5527

We recommend that you use e-mail to communicate your questions, because that permits better tracking of concerns both by you and by us.

Thank you for your cooperation.

Attachments

ATTACHMENT 1

ADDRESS LIST FOR WCF BILLING

PROGRAM	ADDRESSEE		COPY
BCA	Beryl Gilmore		D. Cavanagh
BPA	R. Seifert		
CI	L. I. Brown		
CN	Z. Acree		S. Steffe
EA	P. Burns		
ED	L. Rudnick		
EE	D. Smith		T 11 G
EH	V. Parham		T. McCarron
EIA	N. Burnette		D 14.1
EM	E. Bronstein		B. Male
FE	C. Roy		G. Stern
GC	D. Bullington		D . C
HG	R. Tedrow		P. Spencer
IG	B. Schrum		
IM	A. Warnick		
IN	L. Cain		
ME/AB/S	F. Feiner		. T.
NA	S. Minnick		J. Trainor
NE NB	W. Carroll		L. Soo Hoo
NR	J. Merritt		D II
OA	L. Gasperow		R. Updegrove
PA	L. I. Brown		D. Marrana
PML PI	M. Livingston J. Mathis		D. Meyers S. Rush
RW	L. Barrett		
SC	B. Swain		D. LeVan
SO	T. Fox		J. Kelley D. Friis
WH	M. Dillon		D. FIIIS
WT	M. Owen		M. Mescher
YV 1	WI. OWEII		IVI. IVICSCIICI
	WCF BO	ARD N	MEMBERS
CFO	J. Campbell	NE	W. Magwood
CIO	K.Evans	NA	L. Brooks
EE	D. Garman	OA	G. Podonsky
EH	B. Cook	ΡI	V. Bailey
EI	G. Caruso	SC	R. Orbach
EM	J. Roberson	SO	J. Mahaley
FE	M. Smith	GC	L. Otis
RW	M. Chu	PMA	R. Porter
WT	M. Owen		

Summary of Current Month Bill - May, 2003 (WHOLE DOLLARS)

TABLE IA

BILLING CYCLE	MONTHLY	MONTHLY	ANNUAL		MONTHLY	MONTHLY	MONTHLY		MONTHLY	QUARTERLY	MONTHLY	
ODO						DEDICATED	OFNEDAL	TOTAL CORVING	DDINTING 6	DIIII DING	RI DO	TOTAL BUILDING
ORG CODE	SUPPLY	MAIL	MAIL DISTRIB.	TOTAL MAIL	DIGITAL	DEDICATED COPIERS	CENTRAL FACILITIES	TOTAL COPYING SERVICE	PRINTING & GRAPHICS	BUILDING OCCUPANCY	BLDG ALTERATION	TOTAL BUILDING OCCUPANCY
AB	528	47		237	0	167	0	167	8,071	0	0	0
BCA	0	30		30	0	25	0	25	0	0	0	0
BPA	12	10	_	13	0	0	165			0	0	0
CI CN	791	449 181	360 604	809 785	0	940 786	1,208		334 530	0	0	0
EA	2,223 2,519	292	22	705 314	0	350	1,021 69			0	5,988	5,988
ED	1,752	2,983		3,300	0	1,187	4,957			0	5,966	5,988
EE	18,250	5,469		14,332	15,987	2,343	6,352		11,845	0	2,060	
EH	4,783	2,508		2,845	13,307	2,353	2,453			-240,000	2,000	-240,000
EIA	12,215	9,261	4,883	14,144	71	599	5,926		15,237	2 10,000	600	600
EM	9,783	451	185	636	0	14,560	3,019		3,808	0	430	430
FE	7,306	3,711	243	3,954	0	2,799	1,645		9,376	0	180	
GC	2,785	387	152	539	41	1,708	491	2,239	1,975	0	0	0
HG	171	93	46	139	0	0	0	0	1,503	0	0	0
IG	1,972	2,424	160	2,584	0	597	723	1,320	7,696	0	0	0
IM	10,844	103	10	113	0	63	1,422	1,485	989	0	190	190
IN	2,272	1,400	87	1,487	0	1,775	1,725	3,501	189	0	6,386	6,386
ME	33,849	6,744	7,496	14,240	0	18,592	20,640		24,988	0	0	0
NA	31,651	3,386		3,837	0	22,975	•		10,073	0	2,256	2,256
NE	2,908	389		494	0	452	2,111	2,563	952	0	0	0
NR	0	1	0	1	0	0	0	0	0	0	0	0
OA	1,938	74		106	0	408	1	408	495	0	0	0
PA	745	334		482	0	3,998	5,733		10,812	0	2,170	2,170
PI	2,919	424 99		465 163	0	1,834	812	,	8,912 632	0	520 460	520
RW	3,094 1,152	99 417	64 250	667	0	13,524 43	602 45		7,642	U	460	460 0
S SC	16,596	8,543		9,953	0	1,395		88 4,760	7,642 9,554	0	150	150
so	15,471	2,133		2,457	0	18,982	5,434	24,416	4,004	0	3,397	3,397
WAPA	15,471	2,133	324 1	2,457 12	0	10,902	5,434 0	24,410 0	4,004 1,613	0	3,397	3,397 n
WT	204	1,713	223	1,936	0	102	236	338	219	0	0	0
FO	0	1,713	0	1,330	0	0	0	0	0	0	0	0
. •							, and the second					Ĭ
Bus. Line	0	0	0	0	0	0	0	0	7,060	0	0	0
TOTAL	188,847	54,067	27,007	81,074	16,098	112,555	72,411	201,064	178,088	-240,000	24,847	-215,153
·OIAL	100,047	J -1 ,007	21,007	01,074	10,030	112,000	14,411	201,004	170,000	-2-0,000	27,047	-210,100

Note: ME includes charges for WH (White House Task Force)

Summary of Current Month Bill -May, 2003 (WHOLE DOLLARS)

TABLE IB

BILLING CYCLE MONTHLY MONTHL	BLE IB														
ORG PHONE USAGE TELEPHONE TOTAL PHONE SERVICE SERVICE SERVICE SUPPORT NETWORK CONTRACT PAYROLL CLOSEOUT PROCESS CHRIS CHRIS CHRIS FUND ADMIN. TO CLOSEOUT PROCESS CHRIS CHRIS CHRIS TUND TO CLOSEOUT PROCESS CHRIS CHRIS CHRIS TUND TO CLOSEOUT PROCESS CHRIS CHRIS TUND TO CLOSEOUT PROCESS CHRIS CHRIS TUND TO CLOSEOUT TO			ANNUAL	RTERLY	QUART		ANNUAL	MONTHLY	MONTHLY	MONTHLY	MONTHLY		MONTHLY	MONTHLY	
BCA 38 354 392 135 68 0 84 0 0 0 0 0 BPA 1119 849 968 1,177 5,289 0 0 0 0 -6,000 0 CI 443 2,793 3,237 436 2,635 0 1,182 0 0 0 0 0 CN 628 6,400 7,028 0 1,278 480 928 0 0 0 0 0 EA 0 0 0 0 468 0 0 366 0 0 0 0 ED 480 3,253 3,683 158 2,757 480 1,069 0 0 0 0 EE 9,525 28,818 38,343 8,429 45,382 680 15,247 0 150 0 EH 3,3936 20,297 24,233 2,108 21,265 480 6,920 0 0 0 0 EM 5,656 32,920 3,576 2,135 41,369 960 55,362 0 0 0 0 EM 5,656 32,920 38,576 2,135 41,369 960 55,362 0 0 0 0 0 EM 5,656 32,920 38,576 2,135 41,369 960 55,362 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	TOTAL MAY		FUND	NLINE ARNING	ONL LEAR		CHRIS	PAYROLL	CONTRACT		DESKTOP		TELEPHONE		ORG
BCA	40.64		,	0		0		4.44	0	204	257	750	604	450	AD
BPA	10,643 734	,		×		0			U						
CI	4,396	0		٠		0		04	0						
CN 628 6,400 7,028 0 1,278 480 928 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	11,570	ŏ	Ò	,		0		1 182	0						
EA 0 0 0 0 468 0 0 0 366 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	15,060	0		0		0			480	,					
ED 430 3,253 3,683 158 2,757 480 1,069 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	10,073	0	O	0		0					468		0		
EH 3,936 20,287 24,233 2,108 21,265 480 6,920 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	44,201	0	(0		0		1,069	480	2,757		3,683	3,253	430	
EH 3,936 20,287 24,233 2,108 21,265 480 6,920 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	179,399	0	O	150		0		15,247	680	45,382	8,429	38,343	28,818	9,525	EE
EM 5,656 32,920 38,576 2,135 41,369 960 55,362 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	-170,551	0	(0		0		6,920	480	21,265	2,108	24,233	20,297		EH
FE 3,450 15,523 18,973 6,958 38,531 480 26,865 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	107,042	0	0	0		0		10,662	240	1,120	604	45,624	29,950	15,674	
GC	170,638	0	C	0		0		55,362	960			38,576	32,920		
HG	117,067	0	0	0		0		26,865	480			18,973			
IG 1,025 5,799 6,824 1,264 6,721 240 7,511 0 0 0 IM 3,197 21,251 24,448 21,570 22,966 720 2,813 0 0 0 IN 1,140 6,188 7,328 359 248 0 1,463 0 0 0 ME 10,838 76,165 87,003 19,555 93,877 15,920 18,988 0 0 0 0 NA 27,407 64,532 91,939 13,319 101,058 5,680 70,215 0 0 0 0 NE 1,605 10,113 11,718 35 7,211 0 3,010 0 <td>32,529</td> <td>0</td> <td>(</td> <td>0</td> <td></td> <td>0</td> <td></td> <td></td> <td>0</td> <td>•</td> <td></td> <td></td> <td></td> <td></td> <td></td>	32,529	0	(0		0			0	•					
IM 3,197 21,251 24,448 21,570 22,966 720 2,813 0 0 0 IN 1,140 6,188 7,328 359 248 0 1,463 0 0 0 ME 10,838 76,165 87,003 19,555 93,877 15,920 18,988 0 0 0 0 NA 27,407 64,532 91,939 13,319 101,058 5,680 70,215 0 0 0 0 NE 1,605 10,113 11,718 35 7,211 0 3,010 0	6,561	0		-		0									
IN 1,140 6,188 7,328 359 248 0 1,463 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	36,132	0	C			0									
ME 10,838 76,165 87,003 19,555 93,877 15,920 18,988 0 0 0 NA 27,407 64,532 91,939 13,319 101,058 5,680 70,215 0 0 0 NE 1,605 10,113 11,718 35 7,211 0 3,010 0 0 0 NR 8,010 0 8,010 0 0 0 5,092 0 0 0 OA 607 4,738 5,345 2,337 3,423 0 1,716 0 0 0 0 PA 320 2,617 2,936 2,593 1,860 0 760 0	86,138	0	O	•		0		,	720		-			,	
NA 27,407 64,532 91,939 13,319 101,058 5,680 70,215 0 0 0 0 0 0 NE 1,605 10,113 11,718 35 7,211 0 3,010 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	23,232	0	C	•		0		,	0				•	,	
NE 1,605 10,113 11,718 35 7,211 0 3,010 0<	347,653	0	O	-		0		,			,	,	,	,	
NR 8,010 0 8,010 0 0 0 0 0 5,092 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	355,261	0	C	1		0		,	5,680		•		•	· · · · · · · · · · · · · · · · · · ·	
OA 607 4,738 5,345 2,337 3,423 0 1,716 0 0 0 0 PA 320 2,617 2,936 2,593 1,860 0 760 0 0 0 0 PI 2,532 7,708 10,240 854 6,825 240 2,898 0 0 0 0 RW 4,393 7,037 11,429 1,964 16,138 480 4,585 0 0 0 0 S 555 5,940 6,496 447 3,517 0 816 0 0 0 0 SC 4,940 25,848 30,789 2,206 33,235 720 34,967 0 0 0 0 SO 14,134 41,796 55,930 12,635 14,267 240 7,061 0 0 0 0 WAPA 3,189 601 3,790 0 39,022 0 43,265 0 0 0 0 FO 0	28,892	0	O	0		0		,	0	7,211	35		10,113		
PA 320 2,617 2,936 2,593 1,860 0 760 0 0 0 0 0 0 PI 2,532 7,708 10,240 854 6,825 240 2,898 0 0 0 0 0 0 PI 2,532 7,037 11,429 1,964 16,138 480 4,585 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	13,103	0	0	0		0		,	0	0	0		0	,	
PI 2,532 7,708 10,240 854 6,825 240 2,898 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	15,768	0	0	-		0		,	0						
RW 4,393 7,037 11,429 1,964 16,138 480 4,585 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	32,090	٥		·		0			0	•		•			
S 555 5,940 6,496 447 3,517 0 816 0 0 0 SC 4,940 25,848 30,789 2,206 33,235 720 34,967 0 0 0 SO 14,134 41,796 55,930 12,635 14,267 240 7,061 0 0 0 WAPA 3,189 601 3,790 0 39,022 0 43,265 0 0 0 WT 179 1,061 1,239 86 993 0 506 0 0 0 FO 0 0 0 0 0 0 0 25,575 0	36,518 53,073	0		0		0		,							
SC 4,940 25,848 30,789 2,206 33,235 720 34,967 0 0 0 SO 14,134 41,796 55,930 12,635 14,267 240 7,061 0 0 0 WAPA 3,189 601 3,790 0 39,022 0 43,265 0 0 0 WT 179 1,061 1,239 86 993 0 506 0 0 0 FO 0 0 0 0 0 0 0 25,575 0	20,824	٨		0		٥									
SO 14,134 41,796 55,930 12,635 14,267 240 7,061 0 0 0 WAPA 3,189 601 3,790 0 39,022 0 43,265 0 0 0 WT 179 1,061 1,239 86 993 0 506 0 0 0 FO 0 0 0 0 0 0 0 25,575 0	142,929	0		0		0			-	,					-
WAPA 3,189 601 3,790 0 39,022 0 43,265 0 0 0 0 0 WT 179 1,061 1,239 86 993 0 506 0 0 0 0 FO 0 0 0 0 0 0 0 25,575 0	139,876	ň		0		0		-			•				
WT 179 1,061 1,239 86 993 0 506 0 0 0 0 FO 0 0 0 0 0 0 0 0 25,575 0	87,817	0		٠		0			240		12,833				
FO 0 0 0 0 0 0 0 0 0 0 25,575 0	5,522	0		0		0		-	0	•	86				
	25,575	-	-	•		0		0	0	0			0	0	
	7,060					0		0	0	0	0	0	0	0	
TOTAL 125,758 437,156 562,913 102,537 519,782 28,280 329,667 0 19,725 0	1,996,823	0		19,725		0		329,667	28,280	519.782	102,537	562.913	437.156	125.758	TOTAL

Summary of Year-To-Date Billing Thru May, 2003 (WHOLE DOLLARS)

TABLE IIA

BILLING	MONTH!	MONETH I										
CYCLE	MONTHLY	MONTHLY	ANNUAL		MONTHLY	MONTHLY	MONTHLY		MONTHLY	QUARTERLY	MONTHLY	
ORG CODE	SUPPLY	MAIL	MAIL DISTRIB.	TOTAL MAIL	DIGITAL	DEDICATED COPIERS	CENTRAL FACILITIES	TOTAL COPYING SERVICE	PRINTING & GRAPHICS	BUILDING OCCUPANCY	BLDG ALTERATION	TOTAL BUILDING OCCUPANCY
AB	2,139	1,958	14,425	16,383	0	2,148	9,496		,	89,938	890	90,828
BCA	182	138	0	138	0	180	0	180		169,252	0	169,252
BPA	1,251	117	12,578	12,695	0	0	607	607		70,995		
CI	7,718	6,087	29,248	35,335	0	6,751	8,045			369,392		369,997
CN	14,986		19,832	28,416	0	8,649	4,526	•	· · · · · · · · · · · · · · · · · · ·	459,273	,	464,420
EA	14,710	2,118	13,208	15,326	82	5,243	73	-,	4,519	165,943	8,993	174,936
ED	14,334	6,078	42,111	48,189	0	6,690	18,798		· · · · · · · · · · · · · · · · · · ·	279,962		· · · · · · · · · · · · · · · · · · ·
EE	156,299	58,742	141,995	200,737	34,585		118,074	173,284	115,473	2,732,424	125,673	2,858,098
EH	54,274	15,097	59,390	74,487		19,357	30,179			2,160,038	· · · · · · · · · · · · · · · · · · ·	2,162,348
EIA	116,677	122,283	156,959	279,242	71	7,262	73,246			3,844,600	,	3,864,542
EM	113,864	6,353	45,824	52,177	0	78,255	25,011	103,265	,	3,036,868		3,050,517
FE	73,320	13,457	28,624	42,081	0	25,839	55,433	81,272	88,829	1,268,189	4,485	1,272,674
GC	35,821	3,986	34,352	38,338	480	-,	7,099	•	· · · · · · · · · · · · · · · · · · ·	1,516,336	· · · · · · · · · · · · · · · · · · ·	1,517,537
HG	3,409	1,879	14,232	16,111	0	706	482	1,187		540,290		540,290
IG	21,293	9,998	27,354	37,352	0	4,380	5,565	•	· · · · · · · · · · · · · · · · · · ·	875,857	380	876,237
IM	68,637	1,889	67,237	69,126	0	2,072	10,993	13,064	14,125	2,158,415		2,170,633
IN	18,917	65,021	14,002	79,023	0	13,632	2,200	15,832		1,163,207	312,821	1,476,028
ME	235,284	63,576	490,381	553,957	25	-, -	138,892			7,263,518		7,263,518
NA	226,027	124,599	94,097	218,696	U	116,885		154,327		7,657,468	· · · · · · · · · · · · · · · · · · ·	7,692,252
NE	31,527	4,710	36,885	41,595	0	3,937	40,377	44,314		779,561	2,869	782,430
NR	0	2,557	0	2,557	0	0	617	617		0	0	0
OA	21,559	5,786	13,436	19,222	0	3,498	1,195	4,693	,	303,092	9,916	
PA	8,786	4,033	45,223	49,256	0	27,357	61,281	88,638		271,462	,	•
PI	35,311	2,565	53,834	56,399	0	14,241	8,630			827,585		
RW	26,216	1,948	14,568	16,516	0	18,071	4,435		· · · · · · · · · · · · · · · · · · ·	643,276	1,260	644,536
S	14,947	2,163	22,418	24,581	0	1,525	1,870	3,395	67,966	407,638	0	407,638
SC	138,954	36,215	42,797	79,012	1,424		84,047	104,027	· · · · · · · · · · · · · · · · · · ·	1,460,227	6,765	1,466,992
so	150,979	18,899	149,357	168,256	0	62,485	25,326		· · · · · · · · · · · · · · · · · · ·	2,459,929	,	2,512,781
WAPA	520	41	12,534	12,575	0	55			- /	75,607		75,607
WT	2,187	4,221	15,043	19,264	0	938	1,058	1,996	2,167	191,078	0	191,078
FO	0	0	0	0	0	0	0	0	0	0	0	0
Bus. Line	0	0	0	0	0	0	0	0	13,261	0	0	0
TOTAL	1,610,129	595,098	1,711,941	2,307,039	36,667	663,907	775,034	1,475,608	1,626,265	43,241,422	627,126	43,868,548
					Offices OLC bil							

Note: 'FO= Field Operations Offices OLC billing only

Note: 'ME indcludes charges for WH (White House Task Force)

Summary of Year-To-Date Billing Thru May, 2003 (WHOLE DOLLARS)

TABLE IIB

BILLING											
CYCLE	MONTHLY	MONTHLY		MONTHLY	MONTHLY	MONTHLY	MONTHLY	ANNUAL	QUARTERLY	ANNUAL	
ORG CODE	PHONE USAGE	PHONE INFRA.	TOTAL PHONE SERVICE	DESKTOP SUPPORT	NETWORK	CONTRACT CLOSEOUT	PAYROLL PROCESS	CHRIS	ONLINE LEARNING CENTER	INDIRECT FUND ADMIN.	YEAR TO DATE
AB	2,476	4,829	7,305	743	3,235		582	926	54	0	162,28
BCA	2,476 175	4,829 2,841		743 1,345	3,235 415	0	349	556	54 0	0	175,44
BPA	687	6,817	3,016 7,504	1,345	26,591	0	349 0	000	12,734	0	175,44
CI	2,503	24,077	26,579	9,895	21,001	480	4,885	7,777	12,734	0	503,65
CN	2,503 3,110	50,667	53,777	9,095 636	10,993	2,240	3,838		163	0	609,63
EA	3,110	30,007	33,777	2,519	10,993	2,240	1,512	,	0	0	221,33
ED	2,240	26,132	28,372	2,233	23,095	4,040	4,420		0	0	495,23
EE	45,892	234,289	280,181	38,617	386,911	37,960	63,038	100,362	6,035	0	4,416,99
EH	20,924	165,746	186,670	26,792	174,155	21,360	28,611	45,552	13,460	0	2,867,33
EIA	93,105	239,921	333.026	3.118	8.417	196,360	44.080	70.179	20,374	0	5,331,55
EM	15,707	266,133	281,840	20,101	352,099	19,440	228,892	364,413	64,842	0	4,699,97
FE	19,559	125,092	144,651	57,415	305,992	31,800	111,073	176,836	8,384	0	2,394,32
GC	7,708	96,119	103,827	5,286	58,163	480	17,213	27,405	9,872	0	1,862,05
HG	358	17,507	17,865	77	10,425	480	4,187	6,666	740	0	629,46
IG	4,989	53,460	58,449	4,948	59,304	240	31,054		24,146	0	1,218,88
IM	11,478	165,797	177,276	147,867	188,631	13,760	11,631	18,517	7,072	0	2,900,33
IN	6,380	48,608	54,989	935	2,011	0	6,048		4,340	0	1,673,01
ME	57,032	614,814	671,846	177,316	625,712	56,240	78,507	124,990	31,222	0	10,382,21
NA	140,450	503,461	643,911	129,343	869,691	101,760	290,302	462,183	35,332	0	10,886,18
NE	6,939	80,174	87,113	598	57,446	2,320	12,445	19,813	2,237	0	1,094,08
NR	58,198	0	58,198	0	0	0	21,052	,	_,,0	0	116,63
OA	2,512	37,388	39,900	20,367	27,514	0	7,095	,	0	0	467,84
PA	6,743	21,091	27,834	20,605	15,645	480	3,140		0	0	578,47
PI	8,124	62,818	70,942	7,162	56,652	3,040	11,980	19,072	2,766	0	1,145,55
RW	18,195	55,782	73,977	8,190	65,137	10,840	18,958		22	0	933,54
s	4,648	45,942	50,591	2,596	24,568	4,960	3,373	5,370	0	0	609,98
sc	26,772	206,684	233,456	9,234	347,621	5,680	144,569		16,683	0	2,913,11
so	78,232	327,577	405,809	106,708	107,332	2,080	29,193	46,478	19,769	0	3,698,17
WAPA	32,096	4,829	36,925	0	321,015	0	178,880	284,791	14,259	0	973,43
WT	934	8,308	9,242	1,718	8,338	720	2,094	3,333	553	0	242,68
FO	0	0	0	0	0	0	0		46,624	0	46,62
Bus. Line	0	0	0								13,26
	-		-		-	-		-	-		
TOTAL	678,169	3,496,903	4,175,072	807,586	4,158,109	516,760	1,363,000	2,170,000	341,683	0	64,419,79

Annualized Costs as of May, 2003 (Thousands)

Table III

ORG CODE	SUPPLY	MAIL	COPYING SERVICE	PRINTING & GRAPHICS	BUILDING OCCUPANCY	PHONE SERVICE	DESKTOP SUPPORT	NETWORK	CONTRACT CLOSEOUT	PAYROLL	CHRIS	OLC	TOTAL ANNUALIZED
АВ	2	17	17	43	121	12	1	5	0		4	0	222
BCA	0	17	0	40	226	5	2	1	0		1	0	234
BPA	2	13	1	34	95	12	2	40	0	0	0	13	210
CI	12	38	22	8	493	41	15	32	0	5	8	0	673
CN	22	33	20	17	618	82	1	16	-	4	6	0	820
EA	22	16	8	7	230	0	4	0	0	2	2	0	292
ED	22	51	38	85	375	44	3	35	16	4	7	0	679
EE	234	230	260	173	3,769	443	58	580	100	64	100	6	6,019
EH	81	82	74	45	2,882	290	40	261	45	29	46	13	3,890
EIA	175	340	121	472	5,146	546	5	13	63	44	70	20	7,016
EM	171	55	155	73	4,063	431	30	528	48	231	364	65	6,214
FE	110	49	122	133	1,695	227	86	459	58	112	177	8	3,236
GC	54	40	36	36	2,023	160	8	87	1	17	27	10	2,499
HG	5	17	2	42	720	27	0	16	0	4	7	1	841
IG	32	42	15	70	1,168	90	7	89	3	31	49	24	1,621
IM	103	70	20	21	2,890	272	222	283	0	12	19	7	3,918
IN	28	112	24	8	1,864	86	1	3	28	6		4	2,173
ME	353	586	476	370	9,685	1,036	266			79		31	14,095
NA	339	281	231	94	10,245		194	*		293		35	14,641
NE	47	44	66	18	1,042	134	1	86	35	13	-	2	1,510
NR	0	4	1	1	0	116	0		0	21	_	0	177
OA	32	22	7	5	414	61	31	41	0	7	11	0	632
PA	13	51	133	125	366	45	31			3	5	0	796
PI	53	58	34	40	1,108	110	11			12		3	1,570
RW	39	17	34	25	859	120	12		12	9	30	0	1,255
S	22	26	5	102	544	78	4	37	0	3	5	0	826
SC	208	97	156	205	1,954	364	14		13	146	7.7	17	3,925
SO	226	178	132	91 73	3,333 101	648 71	160	-	13	29 180		20	5,037 1,219
WAPA (PML) WT	3	13 21	0	73	255	14	0	482 13	0	100	205	14	1,219 327
FO	3	21 0	3 0	3 0	∠55 0	14	3	13	0	2	3 0	47	32 <i>1</i> 47
. •						- J	J	J		J		7,	71
TOTAL	2,415	2,605	2,213	2,420	58,282	6.602	1,211	6,237	754	1,363	2,170	342	86,614

Comparison As of May, 2003 Annualized Costs to Budget Estimates and Payments

TABLE IV

		Benchmar	ks		Comparisons	
ORG CODE	Total Annualized Costs	FY 2003 Estimate (FY 2004 Cong. Budget, Jan 2003)	Payments Advanced	nual Projected VS evised Budget (\$)	Annual Projected VS Revised Budget (%)	Payme VS Annual Pro
AB	222	207	207	15	7%	
BCA	234	238	240	-4	-2%	
BPA	210	146	0	64	31%	
CI	673	695	690	-22	-3%	
CN	820	867	862	-47	-6%	
EA	292	171	73	121	41%	
ED	679	641	774	38	6%	
EE	6,019	6,583	7,316	-564	-9%	
EH	3,890	4,700	2,806	-810	-21%	
El	7,016	7,181	7,732	-165	-2%	
EM	6,214	7,031	8,170	-817	-13%	
FE	3,236	3,370	3,374	-134	-4%	
GC	2,499	2,632	2,843	-133	-5%	
HG	841	976	852	-135	-16%	
IG	1,621	1,739	1,778	-118	-7%	
IM	3,918	3,845	3,555	73	2%	
IN	2,173	1,793	2,182	380	18%	
ME	14,095	14,489	13,252	-394	-3%	
NA	14,641	14,788	13,428	-147	-1%	
NE	1,510	1,533	1,779	-23	-2%	
NR	177	131	278	46	26%	
OA	632	481	619	151	24%	
PA	796	823	840	-27	-3%	
PI	1,570	1,656	1,774	-86	-5%	
RW	1,255	1,278	1,262	-23	-2%	
S	826	815	810	11	1%	
SC	3,925	4,100	4,182	-175	-4%	
SO (DMI)	5,037	5,108	4,938	-71	-1%	
WAPA (PML)	1,219	1,175	0	44	4%	
WT FO	327 47	345 27	244 67	-18 20	-6% 0%	
F U	4/	27	67	20	U%	
TOTAL	86,614	89,564	86,928	-2,970	-3%	

Note: Payments include prior year carryover